

# Plating For Electronics, LLC

94 Calvary Street, Waltham, MA 02453

## Supplier General Terms and Conditions (4/18/24)

PFE values the products and services received from our Suppliers. In order to ensure quality products and services, all Purchase Orders issued to you have the following terms and conditions:

- Suppliers shall conform to the drawing and/or specification requirements flowed to them, including revision levels imposed on drawing and/or PO and certify to those revisions on C of C or C of A.
- PFE reserves the right of approval for product, methods, processes, and equipment, and for the release of product to PFE.
- PFE reserves the right to ensure the competence of employees working on PFE product and request qualifications of those employees.
- Suppliers shall interact with PFE regarding any question of an open PO or a shipped product.
- Suppliers are measured for OTD and quality by PFE on an ongoing basis.
- PFE, our customers and regulatory agencies reserve the right to source inspect product and/or services prior to shipment, if annotated on the purchase order.
- Supplier must comply to any special requirements, key characteristic and critical items identified on PO or drawings.
- Any provided tooling and/or gauges used for verification must arrive with evidence of calibration or they will not be used.
- Supplier to perform all inspections, testing, and verifications identified on the drawing, PO or applicable specifications and this documented information shall be available to PFE upon request.
- FAI to be provided if requested on PFE PO and comply with the format and requirements of AS9102.
- Supplier will utilize statistical techniques for product acceptance when requested on PO.
- Suppliers must practice good ethical behavior as required per AS9100.
- Suppliers shall:
  - implement and maintain a quality system applicable to its product and processes
  - use customer designated sources or approved external providers
  - notify PFE of nonconforming processes, products or services and obtain approval for their disposition
  - take appropriate steps to prevent the use of counterfeit material and products
  - notify PFE of any changes in product or processes that directly affects the product or service provided including changes in their external providers or location of manufacture, and to obtain authorization/approval from PFE prior to implementation of any changes
  - provide test specimens if so noted on the purchase order
  - flow down to any sub tier supplier the applicable requirements in PFE purchase order; including key characteristics
  - retain all records associated with this purchase order for 5 years unless otherwise directed on the P.O. Disposal at the end of retention period for hard copy documents shall be by shredding and for electronic documents by deletion
- Acceptance of an order, contract, or tender from PFE allows our personnel, our customer representatives and statutory/regulatory agency representatives the right of entry into your facility to review any product, process or records relative to our purchase order
- Suppliers performing calibration services or material testing must maintain and ISO 17025 registration
- Suppliers shall provide evidence, such as Test Reports or a Certificate of Compliance, that the order meets all referenced standards as well as applicable commercial or military standards
- Shelf life materials shall have 90% of its shelf life remaining at the time of shipment to PFE
- Any Source inspection shall be required by Purchase Order only. It shall not preclude subsequent rejection by PFE.

Thank you,  
Chris Osborn  
Quality Manager  
Plating For Electronics, LLC